**TENDER CALL NOTICE**

Tenders for supply of Injectables / Oral drugs for the year 2024 - 25 are invited from manufacturers/ Authorized distributors / Authorized dealers and Authorized agencies having valid required registration.

The Tenderdocuments with required details can be mailed on request from sanjaybansal01@gmail.com or can be downloaded from the website [www.jaiprakashhospitals.com](http://www.jaiprakashhospitals.com)

The Tender paper complete in all respect should be submitted by post to **The Chairman, Jaiprakash Hospital, Dayanand Nagar, Dandiapali, Rourkela – 4.** The office will not be responsible in any way for delay in receipt of Tender Papers sent by post. The tender documents can also be mailed to sanjaybansal01@gmail.com

The authority reserves the right to reject / cancel any or the entire tender that is received incomplete.

Any legal dispute is subject to Rourkela jurisdiction only.

**Time schedule for the Tender**

|  |  |
| --- | --- |
| Date and time from which tender documents will be available | 1st December 2023, 10 a.m. onwards |
| Last date & time of receipt of tender(technical bid & price bid separately) | 31st January 2024 till 5 p.m. |
| Date and time of pre-bid meeting | 25th January 2024 , 11 a.m. |

Please coordinate with Mrs. Moushumi Pattnaik (9556344812) for pre-bid meeting.

Final outcome of the tender shall be communicated personally.

Sd/-

CHAIRMAN

Jaiprakash Hospital and Research Centre Pvt. Ltd.

Rourkela

**Jaiprakash Hospital and Research Centre Pvt. Ltd., Rourkela**

The Chairman of Jaiprakash Hospital & Research Centre, Rourkela, Odisha, invites tenders in the prescribed forms from the manufactures for supply of Injectables / Oral drugs as per specifications mentioned in separate sheet of schedule- Annexure - 1, Annexure – 2, Annexure – 3 and Annexure – 4.

**ELIGIBILITY CRITERIA**

1. ***For participation in the tender***

1. The tenderer should be a manufacturer having valid registrationas per law.

2. The participants of the tender should not have been black listed by any Govt. Offices / Govt. Undertaking/ Organization. In case it is detected later on thatthe participant firm is black listed one, the tender submitted by such tender would be rejected forth. The tenderer should submit the declaration in this regard.

B. ***For submission of Tender***

There shall be two bids for examination of the offers. One isTechnical and another is the Price bid.

**TECHNICAL BID**

The tenderer should mention clearly the details of the manufacturing address ofthe drugs to satisfy the undersigned about the exact location of the manufacturer for further correspondence if any. It should accompany the documents mentioned later.

**PRICE BID**

The tenderer should quote the price of Injectable / Oral Drug in a prescribed format. If the tenderer does not qualify in technical bid theprice bid offered will not be entertained.

The tenderer should submit the price bid in Annexure – 5.

**Terms and Conditions:**

1. **General Details**:

The Tender is invited from one / multiple parties. The given molecule will be awarded to Single person only. Tender will be valid for 1 year only.

1. **Order Quantity**:

Quantity will be fixed for a given molecule as mentioned in annexure.

**In case of low consumption** of that molecule, a minimum of 50% quantity will be taken from the Vendor. The remaining quantity will be adjusted in next year order, keeping the vendor and order same.

**If any additionally quantity** is required over and above the annual budgeted quantity, then the same should be provided by the vendor at the approved rate in desired frequency.

1. **Supply of drugs**:

All the medications once ordered must be supplied within 15 days of receiving such an order. In case of partial supply or delay in supply, it shall be treated as breach of contract and the vendor shall be penalized with 0.5% of the amount of non-received quantity for each day delay in supply.

In case the delay is more than 30 days over and above the prescribed scheduled delivery, then the contract with the vendor may be severed.

1. **Drug Expiry :**

The minimum expiry for the items should be of 2 years from the date of receipt. In case of drugs whose expiry at the time of manufacturing is less than 2 years, it should be notified at the time of Tender and a written pre-approval to be sought.

Any item with short expiry, damaged or tampered will not be accepted

1. **Returnable and Non-returnable drugs/ medication**:

**In case of returnable medicines,** the medicines supplied to the hospital should be returnable and must be taken back up to 3 months after the actual expiry of the drug. The settlement of returned goods has to be done within 30 days of receiving. A credit note must be provided immediately to the hospital and the amount to be adjusted with residual payment.

**In case of non-returnable drugs**, the same must be mentioned clearly and conspicuously in the Tender document.

1. **On Demand Drugs**:

For On Demand Drugs, the price should be submitted and the order will be placed as and when demand arises. The quantity of order will vary from order to order. The Vendor must mention the time period within which these drugs will be supplied and should strictly adhere to the time line.

The price quoted in this category shall remain constant for the entire contract period.

1. **Payment Terms**:

All items will be under Annual Contract and all the payment will be made within 7 days of receipt and verification. The payment will be on Pro-rata basis.

This is an Annual Contract and supply of medicines should not be withhold or delayed for any reason including non-payment/ delay of payment during the entire period.

1. **Settlement**:

All and any disputes or differences arising out of or in connection with this Contract, or the breach, termination or invalidity thereof shall be settled amicably and subject to Rourkela Jurisdiction only.

***Documents must be submitted along with tender paper otherwise the tender isliable to be rejected***

The following documents shall be submitted by the tenderer as MUST along withtender paper.

1. In case of a manufacturer, attested copy of up-to-date manufacturing license of the manufacturer.

2. Attested copy of G.S.T Registration certificate (Self attested).

3. Detail Name, Address, Telephone No, email ID, of the firm and of the Director/Managing Partner/Proprietor of the firm.

4. Declaration regarding not black listed by any Organization.

5. Attested copy of the PAN card of the company.

The right of acceptance of tender and award of contract rest with the Chairman. He also reserves the right to reject any or all the tenders received without assigning any reason what so ever. Any dispute that may arise in future will be finalized amicably by the Chairman. Legal dispute is subject to Rourkela Jurisdiction only.

**VALIDITY OF TENDER**

The tender shall remain valid for a period of 12 months from the date of approvelist or till finalization of next tender whichever is earlier. No extension of time shall be allowed for submission of tender under any circumstance unless otherwise specifically extended by the Chairman.

**NO CLAIM OF COMPENSATION FOR SUBMISSION OF TENDER**

No tenderer shall be entitled to claim any cost / charges / expenses etc incurred by him or incidental expenses there in connection with submission of this tender eventhough the Chairman may elect to withdraw the invitation of tender without notice andwithout assigning any reason thereof.

**INSTRUCTION TO TENDERER FOR SUBMISSION OF BIDS**

***Instruction to tenderer while submitting the tender paper***

1. All paper submitted with tender and the tender itself should bear the signature of the tenderer in every page.

2. Capital letter should be used in filling of the tender form and should be neatly typed or computerized.

3. All corrections/ Additions/ Alteration in tender document shall be authenticated by initial/signature of the tenderer and rubber stamped. Lapses on this instruction are liable for rejection.

4. No erasing or over writing shall be entertained. No Whitener should be used.

5. All information in this tender document shall be in English only.

6. Tenderers can neither add any new molecule nor change the strength.

7. The tenderer may quote the rates of all the items contained in the tender ora part thereof. The rate should be quoted FOR destination against each itemfor respective institution as per schedule.The rate should be quoted inIndian currency only.

8. One rate should be offered for one item in case there is really different quality for brand to be offered against one item and all of them confirm tostandard and specification of the required item both the rates can be offeredfor consideration. The tenderer in all such cases shall clearly mention thespecification and shall furnish the details for each item.

9. Submission of more than one tender by a particular tenderer under different names is strictly prohibited. In case it is detected later on that this condition of been violated all the tender submitted by each tender will be rejected or cancelled.