



JAIPRAKASH HOSPITAL AND RESEARCH CENTRE PVT. LTD.

RECRUITMENT NOTICE

Jaiprakash Hospital and Research Centre Pvt. Ltd., a 300 bedded Multispeciality Hospital requires dedicated, experienced, result oriented personnel for its upcoming hospital at DayanandNagar, Rourkela, Odisha, for the following posts.

SL NO	NAME/CLASS OF THE POST	MINIMUM QUALIFICATION	SKILLS EXPECTED
1	GM/AGM/MANAGER	MBA/MHA/DHM	Person with healthcare background and good administrative skills will be preferred
2	NURSING STAFF	MSC NURSING	Clinical skills+ basic computer knowledge
3	NURSING STAFF	BSC NURSING	Clinical skills+ basic computer knowledge
4	NURSING STAFF	GNM NURSING	Clinical skills+ basic computer knowledge
5	NURSING STAFF	ANM NURSING	Clinical skills+ basic computer knowledge
6	RECEPTIONIST	GRADUATE IN ANY STREAM	Presentable, communicative, fluency in English and basic computer knowledge
7	BILLING STAFF	GRADUATE IN COMMERCE	Good computer knowledge with experience in Accounts
8	PHYSIOTHERAPIST	BPT/MPT	Good clinical skills and basic computer knowledge
9	DIETICIAN	GRADUATE IN DIETITICS AND NUTRITION	Good knowledge of the subject and basic computer knowledge
10	F & B INCHARGE	BACHELOR IN HOTEL MANAGEMENT	Person with healthcare background will be preferred
11	CHARTED ACCOUNTANT	CA	Minimum 10 yrs. experience
12	PERSONAL ASSISTANT/ SECY	GRADUATE IN ANY STREAM	Good English with knowledge in computer
13	IT MANAGER/EXECUTIVE	BACHELOR DEGREE IN IT	Skills and experience in IT hardware, networking and software
14	HR MANAGER/EXECUTIVE	MBA/MHA/DHM (HR)	Person with healthcare background will be preferred
15	INSURANCE EXECUTIVE	GRADUATE IN ANY STREAM	Person with healthcare background and good knowledge in computer will be preferred
16	STORE INCHARGE	GRADUATE / DIPLOMA IN MATERIALS MANAGEMENT	Good knowledge in computer and good working experience
17	FIRE SAFETY OFFICER	UNDER GRADUATE OR GRADUATE DEGREE IN FIRE SCIENCE	Fire fighting and fire equipment maintenance skills and knowledge
18	LIBRARIAN	DIPLOMA / DEGREE IN LIBRARY SCIENCE	Person with healthcare background and knowledge in computer will be preferred
19	CLINICAL RESEARCH ASSISTANT	POST GRADUATE IN SCIENCE	Good understanding about publications and journals
20	BIOSTATISTIAN	GRADUATE IN BIOSTATISTICS	Experience in healthcare sector
21	LAB TECHNICIAN	DMLT	Technical skills and experience
22	OT TECHNICIAN	CERTIFIED / DIPLOMA	Technical skills and experience
23	DIALYSIS TECHNICIAN	CERTIFIED / DIPLOMA	Technical skills and experience
24	CT/MRI/X-RAY TECHNICIAN	CERTIFIED / DIPLOMA	Technical skills and experience
25	CATH LAB TECHNICIAN	CERTIFIED / DIPLOMA	Technical skills and experience
26	CSSD TECHNICIAN	CERTIFIED / DIPLOMA	Technical skills and experience
27	ELECTRICIAN	BASIC	Technical skills and experience
28	PLUMBER	BASIC	Technical skills and experience
29	COOK	BASIC	Technical skills and experience
30	AMBULANCE DRIVER / LV DRIVER	BASIC	Good driving skills

Person with healthcare background and higher experience will be preferred over others. Salary is negotiable as per company's policy. Eligible candidates may send their detailed resume along with self-attested copies of relevant certificates and 2 passport size photographs to Manager HR, Jaiprakash Hospital and Research Centre Pvt. Ltd., Dayanand Nagar, Rourkela-769004, Odisha or email to hr@jaiprakashhospitals.com. Applicants may visit our website www.jaiprakashhospitals.com for further updates.

Note: Persons who have already submitted their applications at Jaiprakash hospital, Rourkela need not submit it again.

Last date of submission of application is **30th September 2018**. Contact- **8114380105, 8114380106**